**Self-Employed GP Service Specification**

|  |  |
| --- | --- |
| Type of Contract | Self-Employed GP. |
| Provision of service location | Varied according to operational requirement.  Specified at time of booking session by Self-employed GP via Rota Master. |
| Accountable to | Clinical Lead / Shift Manager/ Practice Manager- dependent on whether it is in respect to clinical, attendance or delivery of service. |
| Hours available | Dependent on operational requirement.  Various shifts across a 24-hour period to include GP OOHs, Extended Access and the Clinical Assessment Service. |
| Performance of assignment | Self-employed GP accepts responsibility for the proper performance of the assignment.  Self-employed GP will be required to follow reporting structure and comply with relevant policies for the organisation / service including but not limited to: Information Governance, Confidentiality, Code of Conduct, Health & Safety, Audit & Quality and Data Protection. You will be expected to complete all PC24 mandatory training. |
| Pay rate | Monday to Thursday 08.00 hrs to 18.00hrs - £80 per hour  Monday to Thursday 18.00 hrs to 08.00 hrs (session finishing Friday morning) - £85 per hour  Saturday and Sunday 08.00 hrs to 18.00 hrs - £85 per hour  Friday, Saturday and Sunday 18.00 hrs to 08.00 hrs (session finishing Monday morning) - £95 per hour . |

**Overview of PC24 service requirements**

|  |
| --- |
| To carry out medical services with due care and attention using skills and experience in accordance with good medical practice as set out in the GMC’s Good Medical Practice (2013). Clinical assessment of patients, formulation of a differential diagnosis, investigation (including appropriate referral) and care plan/ management.  OOH services.  Provision of a high quality holistic clinical care aligned with current healthcare standards.  The patients in the out of hours service are triaged first through NHS111 (CAS) Pathways so we are mostly dealing with acute undifferentiated illness and exacerbation of long-term conditions. This often involves managing complex co-morbidities and ensuring continuity of care to appropriate patients. The other aspects of work include some medicines management and occasional urgent test management.  111 First Clinical Assessment Service clinically assesses patients following a NHS 111(CAS) intervention with the aim of deflecting unnecessary ED attendances. |

**Essential criteria required to meet Service specification.**

|  |
| --- |
| * Full GMC Registration and licence to practice * Up to date enhanced DBS certificate * Mandatory training is up to date * Understanding of clinical risk management and clinical governance * Ability to take independent clinical decisions when necessary and to seek further advice from colleagues as appropriate * Ability to manage own time and workload in line with SLA’s * Demonstrate skills in written and spoken English adequate to enable effective communication * Excellent interpersonal skills – ability to communicate sensitively * Competent in the use of IT systems including ADASTRA and EMIS systems * Experience of working in a North West practice / or awareness to the pathways used in the North West * Have been a practicing GP within the last 6 months * Experience of working in OOH * Understanding of National Quality Requirements in Out of Hours and the IUC agenda eg. 5YFV. |

|  |
| --- |
| **Key Performance indicators**   * Provision of a high quality holistic clinical care, aligned with current healthcare standards * Generate high quality clinical records including a comprehensive history, appropriate examination, clear list of differential diagnoses. Clinical plan and detailed documentation of follow up and safety netting advice * Working collaboratively with PC24 employees and clinical colleagues * Representing PC24 in a professional manner * Appropriate and timely referrals in line with PC24 expectations and audits * Excellent punctuality and attendance. |