

## STANDARD OPERATING PROCEDURE DOCUMENT (SOP)

<b>Title</b>	<b>Prescriptions for Intermediate Care Patients</b>	<b>Doc No.</b>	<b>PCS007</b>
<b>Scope</b>	<b>Urgent and Community Services Clinicians and Personnel</b>		
<b>Purpose</b>	To ensure prescriptions written for Intermediate Care patients are processed in the correct way.		
<b>1</b>	Prescriptions at Intermediate Care are always, at present, handwritten.	Primary Care 24 Clinician	
<b>2</b>	Prescriptions pads (FP10s) are provided by UC24 (picked up from Nutgrove Villa, Huyton) or when based at St. Bartholomew's the home's FP10s can be used.	Primary Care 24 Clinician	
<b>3</b>	The nursing personnel based at St. Bartholomew's will perform a medication stock take each day and may request the Intermediate Care clinician to issue a prescription for the required patient's regular medications.	Primary Care 24 Clinician / Intermediate Care Nursing Personnel	
<b>4</b>	The carers at Appleby Court may also request a prescription for a patient's medications. The Intermediate Care clinician based at Appleby Court will need to issue an FP10 based from the UC24 prescription pad.	Primary Care 24 Clinician / Appleby Court Carers	
<b>5</b>	<p>The prescription should be written after reviewing a current MARS chart and confirming the following details:</p> <ul style="list-style-type: none"> <li>• Name of drug</li> <li>• Dose</li> <li>• Frequency</li> <li>• Route</li> </ul>	Primary Care 24 Clinician	
<b>6</b>	The usual amount of medication issued for repeat medications is a 28 day supply.	Primary Care 24 Clinician	

<b>7</b>	Medications prescribed at discharge should also be a 28 day supply.	Primary Care 24 Clinician

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Title		Prescriptions for Intermediate Care Patients		Doc. No.	PCS007
Version			V2		
Supersedes			New		
Approving Managers/Committee			Head of Integrated Urgent Care		
Date Ratified			27.04.2017		
Department of Originator			Knowsley PCS		
Responsible Executive Director			Executive Director of Service Delivery		
Responsible Manager/Support			Head of Integrated Urgent Care		
Date Issued			27.04.2017		
Next Review Date			21.08.2022 (or when there is a change in procedure)		
Target Audience			Intermediate Care Service		
Version	Date	Control Reason		Accountable Person for this Version	
1	27.04.2017	New		Clinical Lead, Primary & Community Services	
2	21.08.2019	Review		Clinical Lead, Urgent & Community Services	
Reference documents		Electronic Locations		Locations for Hard Copies	
		Primary Care 24 Intranet / Corporate Policies/ Current SOPS/ .....		Standard Operating Procedures File in the Call Centre.	
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