

**Strategy Meeting - Urgent Care 24**

**Incident Date:**

**Datix No:**

**Date & Time of meeting:**

Present:

|  |  |  |
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| **Item** |  | **Action** |
| **1**. | **Clinical incident decision Tree:** CIDT applied, identified that .... |  |
| **2.** | **Incident Detail** |  |
| **3.** | **Immediate remedial actions** |  |
| 4. | **Draft Terms of reference for the review**  **Add or delete as appropriate.**   1. To explore and examine the factors surrounding the incident 2. To explore and examine the relevant policies and the application of them in this incident to look for improvements |  |
| 4.1 | **People Invovled** |  |