DATIX INCIDENT REPORTING - CATEGORY & SUB-CATEGORIES V1 OCT 2020

ABUSE & HARM
Organisational
Modern day slavery
Domestic abuse
Physical
Psychological
Discriminatory
Sexual
Verbal
Financial or material
Self Neglect
Neglect

CONSENT
Failure
Failure to comply with Mental Capacity Act Code of Practice
Non-compliance with DoLS Procedure
Non-compliance with Power of Attorney Procedure

DEATH
Death of Employee - work related
Death of member of public
Unexpected Patient Death

INFECTION PREVENTION
Clostridium difficile (CDIF)
Covid-19 related incident
Failure to report to Infection Prevention Team
Outbreak management
Incorrect/unsafe disposal of sharps

INFORMATION GOVERNANCE
A. Corruption or inability to recover electronic data
B. Disclosed in error
C. Lost In transit
D. Lost or stolen hardware
E. Lost or stolen paperwork
F. Non-Secure disposal - hardware
G. Non-Secure disposal - paperwork
H. Uploaded to website in error
I. Technical security failing
J. Unauthorised access/disclosure
K. IG other
Z. Cyber security
Permanent loss of data

ACCIDENT
Burn or Scald
Collision with an object (eg: furniture and fittings)
Contact with Electricity
Cut with sharp material or object
Exposed to an explosion
Exposure to or contact with a harmful/hazardous substance
Fall from low height (eg. chair / step ladder)
Hit by moving, flying or falling object
Hit something fixed or Stationary
Hit by a moving vehicle
Injured by an Animal
Injury to patient/staff moving and handling
Moving and Handling incident (Not involving patient)
Needle stick injury
Slip, trip or fall
Trap injury
NEVER EVENT - Fall from poorly restricted window

ENVIRONMENTAL
Environment too cold
Loss of utilities (water, gas or electricity)
Building damp / mouldy
Flood
Environment too hot
Environment too noisy
Lack of privacy
Inappropriate disposal of sharps
Environment too small
Inappropriate disposal of clinical waste
Inappropriate disposal of domestic waste
Actual Fire
False Alarm
Severe Weather Conditions
Unclean environment

IT SYSTEMS & EQUIPMENT
Incorrect disposal of equipment (no data involved)
Inappropriate use of equipment
Faulty equipment
Misuse of Internet
IT system failure
Non-compliance with Statute/Legislation/Policy
Vandalism/wilful damage
Misuse of telecommunication systems
Lost / stolen IT equipment
Telephone failure

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PATIENT CARE
NHS 111 on-line - inappropriate referral
Inappropriate staff attitude or behaviour
Breach: Telephone triage/Home Visit/UCC Appointment
Poor or no access to translation service
Poor documentation/record keeping
Patient left before treatment completed
Unsafe/Inappropriate transfer from PC24 Service
Failure to comply with treatment
Failure to record baseline vital signs (NEWS2)
Failure to refer
Adverse reaction to treatment
Incorrect treatment
Patient intoxicated with illicit drugs
Unsafe transporting/storage of specimens
Failure/delay in reviewing test results
Failure/delay receiving test results
Excessive waiting time
Failure to comfort call
Failure/delay to process referral
Failure to send tasks
Failure to provide safety netting
Failure to contact patient
Delay in treatment
Failure to report an incident
Failure to treat
Failure\delay to admit to hospital
Delay in diagnosis
Mandatory training expired/incomplete
Failure to diagnose
Incorrect diagnosis
Failure to maintain contemporaneous records
Failure to review special patient notes
Failure to maintain privacy
Failure to interpret results
Patient recall failure
NHS Screening Programme Failure
Interpreter Unavailable
Inappropriate Interpreter

MEDICAL EQUIPMENT
Lack of competency training/review
Failure to decontaminate
Failure of device / equipment (not user error)
Lack of / unavailability of device / equipment
Equipment not calibrated
Reuse of single use equipment
Equipment, supplies or devices stored incorrectly
Wrong device/equipment used
Missing Medical Equipment
Equipment out of date

MEDICATION
Administration Error
Prescription Pads not available
Controlled drug spillage / wastage
Dispensing Error
Electronic prescribing failure
Failure to reconcile medication
Failure to review medication
Immunisation error
Incorrect storage/transport of medicine / vaccines
Medication found eg. on the floor
Missing / theft of prescriptions
Monitoring/follow up of medicine use
NEVER EVENT - Overdose of Insulin
NEVER EVENT - Overdose of Methotrexate
Palliative care - no anticipatory drugs
Patient hoarding medication
Patient refusal
Prescribing error
Prescription incorrectly completed
Stock discrepancy - controlled drug
Stock discrepancy - general
Prescription issued to wrong person
Failure to maintain cold chain

SELF HARM

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Actual Self Harm
Attempted Self Harm
Suicidal thoughts/threats
Attempted Suicide

VEHICLE INCIDENT
Damage to fleet car
Driving without valid insurance
Driving without a valid licence
Parking Offence
Speeding Offence
Vehicle Un-roadworthy
Road Traffic Collision
Road Traffic Offence
Theft from fleet car
Theft of vehicle
Failure to inspect/check vehicle
Unavailability of fleet car
Administering of incorrect fuel
Failure to notify PC24 of changes to driving license/insurance
Failure to keep vehicle secure
Failure to maintain cleanliness of vehicle
Failure to remove PC24 equipment from vehicle at end of use

SERVICE DELIVERY
Suspected Fraud
Staff Did not attend shift
CAS alert actions not complete
Special Patient Note (SPN) – Incomplete / Lack of documentation

SECURITY
Alarms not set
Breaking and entering
False Identity of Patient
ID badges / Keys / fobs missing
Patient actions aggressive, violent or inappropriate
Intruders on site
Theft/loss/damage (Organisational property)
Theft/loss/damage (Personal Property)
Offensive Weapon
Windows\doors not secured
Patient smoking on premises
Staff smoking on premises
Terrorism (PREVENT)
Visitor/Public smoking on premises