

**STANDARD OPERATING PROCEDURE DOCUMENT (SOP)**

<b>Title</b>	<b>Influenza Outbreak in Care Homes</b>	<b>Doc. No.</b>	<b>OP233 / CL073</b>
<b>Scope</b>	<b>Operational and clinical teams</b>		
<b>Guidelines</b>	Public Health England assess and declare outbreak in a care home -> contact relevant CCG  If CCG notify PC24 of need for 'Flu Treatment Plan' to be activated		
<b>PROCEDURE</b>		<b>RESPONSIBILITY</b>	
<b>1</b>	IUC Service Manager and Manager on Call (if OOHs) will be notified of flu outbreak in care home.	CCG	
<b>2</b>	<p>IUC Service Manager/Manager on call (if OOHs) will contact the Care Hoime to ascertain number of current residents</p> <ul style="list-style-type: none"> <li>• Reassure home that PC24 we will contract within 48 hours. If a resident becomes more unwell during that time, follow usual processes (Own GP/111)</li> <li>• Advise care home to start to compile a list of symptomatic residents</li> <li>• Advise care home to start to compile eGFR results for all residents</li> <li>• Source GP/ANP to contact care home within 48 hours – supported by the Shift Manager/Rota Team</li> <li>• Inform care home of name and time of allocated clinician</li> </ul>	IUC Service Manager/Manager on Call/Shift Manager/Rota Team	
<b>3</b>	<p><b>Clinical Pathway – Document Appendix A</b></p> <ul style="list-style-type: none"> <li>• Please note this pathway applies to <u>ALL</u> residents of the affected care home, whether or not they have been vaccinated.</li> <li>• The pathway only applies to <u>RESIDENTS</u> in care homes. Prophylaxis for staff should be arranged via their own GP, though not usually needed</li> <li>• This is a remote consultation and there is no requirement to enter the home</li> <li>• It is <u>ESSENTIAL</u> that the clinician assess the patients' eGFR prior to prescribing treatment, and adjust the dose as below. If</li> </ul>	PC24 Clinician	

	eGFR is not available, ask Care Home to arrange via patients own GP. Once available, contact PC24	
<b>4</b>	Send prescription via EPS to nominated pharmacy ensuring SLS is visible on the script	GP/ANP
<b>5</b>	If during the OOHs period Shift Manager to record start and end time of clinician within the Shift Managers' report.	Shift Manager

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Version	V5			
Supersedes	V4			
Approving Managers/Committee	Head of Service/Head of Medicines Management			
Date Ratified	December 2017			
Department of Originator	Integrated Urgent Care			
Responsible Executive Director	Medical Director			
Responsible Manager/Support	Head of Service			
Date Issued	October 2020			
Next Review Date	October 2021			
Target Audience	Clinical and Operational teams			
<b>Version</b>	<b>Date</b>	<b>Control Reason</b>	<b>Accountable Person for this Version</b>	
1	December 2017	Created	Head of Service	
2	January 2018	Updated and reviewed as required	Head of Service	
3	October 2018	Updated and reviewed as required	Head of Service	
4	December 2019	Updated and reviewed as required	Deputy Director of Urgent Care	
5	October 2020	Updated and reviewed as required	Head of Service	
<b>Reference documents</b>		<b>Electronic Locations</b>	<b>Locations for Hard Copies</b>	
		Urgent Care 24 Intranet / Corporate Policies/ Current SOPS/ .....	Standard Operating Procedures File in the Call Centre.	
<p><b>Document Status:</b> This is a controlled document.          Whilst this document may be printed, the electronic version maintained on the UC24 Intranet is the controlled copy. Any printed copies of the document are not controlled.</p>				

**Appendix A – Clinical Pathway**

CKD Stages	Creatinine Clearance (eGFR)	Testing Time	Oseltamivir (Tamiflu®) dose	
			Prophylaxis	Treatment
Stage 1	>90 ml/min	Annual	75mg once per day for <b>10</b> days	75mg twice daily for <b>5</b> days
Stage 2	60-89 ml/min	Annual	75mg once per day for <b>10</b> days	75mg twice daily for <b>5</b> days
Stage 3	30-59 ml/min	Annual (known to be stable) 6-monthly (progressive)	30 mg once per day for <b>10</b> days	30 mg twice daily for <b>5</b> days
Stage 4	15-29 ml/min	6-monthly (stable) 3-monthly (progressive)	30mg every 48hrs for <b>10</b> days	30 mg once per day for <b>5</b> days
**Stage 5	<15 ml/min	monthly	Seek specialist advice.	Seek specialist advice.

\* Source BNF, NICE CKD Guidance 2014, Mersey Renal Units  
<http://www.merseyrenalunits.nhs.uk/proforma/managementofckd/measureserum.asp>